



SCHOOL SPORT CANTERBURY

2024 SKI & SNOWBOARD CHAMPIONSHIPS

HEALTH & SAFETY PLAN

SECTION 1: Event Information

Event Name: 2024 Secondary School Ski and Snowboard Champs		This Plan Dated: 15 July 2024
Event Location	Mt Hutt Ski Field	
Event Date	Thursday 8 th August 2024	
Organisation delivering event	School Sport Canterbury / Mt Hutt	
Number of Participants	Approx. 200	
Number of Schools Participating	Approx. 20	

Event overview. Provide a brief summary of what your event will involve.

The Secondary School Ski and Snowboard Championships is an annual event held at Mt Hutt Ski Field in which athletes complete two downhill runs in their respective event. Racing is controlled by the Mt Hutt race team, supported by 5 school volunteers who are allocated specific jobs on the mountain.

School Sport Canterbury staff are in attendance to provide administration support and liaise with schools and the Mt Hutt racing team.

SECTION 2: Event Personnel.

Event Personnel: List key event personnel, roles and contacts – some suggestions have been made here but you may alter to suit your event as appropriate.

Vulnerable Children's Act: Event organisers must ensure that events comply with the requirements of the VCA. Indicate below any of the core roles where Police Vetting of personnel has been completed under VCA requirements or state NA if VCA does Not require this.

Name	Role	Responsibility	Qualifications or Experience	Contact Details	VCA status NA or Police Vetted
Megan Jones [SSC]	Event Manager	Pre-event and race day management of administration and communication.	Event management experience	022 513 9020	NA
Elle Coberger [Mt Hutt]	Volunteer /Officials Coordinator	Volunteer recruitment, training & management	Ski event management experience	022 626 8807	NA
Chris Mosaed [Mt Hutt]	Race Manager	Overall Race Control	Experienced Ski Race Manager		NA

3A: Event Risk Assessment & Management Plan

Event Hazard Identification and Risk Assessment									
Hazard or Risk identified.	Risk Level	Level of Control (see previous page)					Action		
What could go wrong?	Low Med High Extreme	Eliminate	Substitute	Engineer control	Admin Control	PPE	How will we prevent it?	Person responsible	What will we do if it happens?
Adverse Weather conditions (wind, SNow, Whiteout)	Med - High	No	No	Yes	Yes	Yes	Monitor the weather in the lead up and during the event Race management to assess the situation if conditions deteriorate. Ski field management to close field if required.	Ski Field management SSC School Team Managers	Postpone / Cancel if required. Ski Field management to communicate to SSC if racing to cease or field closing. SSC to communicate postponement or closure of field to schools. School managers to ensure ALL students are accounted for if racing is called off and/or field closed. Refer any injuries or illness to Mt Hutt First Aid team
Hypothermia	Med	No	No	Yes	Yes	Yes	Remind schools that conditions are prone to rapid change/deterioration and clothing appropriate for all conditions is advised, available and worn by all participants. School team management to advise and monitor student clothing Participant responsibility for own welfare	School Manager Individual participants	First Aid administered by trained school or ski field staff.
Sunburn	Low	No	No	Yes	Yes	Yes	Student/school responsibility to ensure adequate protection for participants. SSC communicate the above in event information document	School Manager Individual Participants	First Aid administered by trained school or ski field staff.
Dehydration	Low	No	No	Yes	Yes	Yes	School responsibility to ensure adequate fluid intake. Water taps are available at the venue. SSC communicate the above in event information document	School Manager Individual Participants	First Aid administered by trained school or ski field staff.

Vehicle Accident	Med	No	No	Yes	No	No	Schools are required to take responsibility for the transport arrangements of students to and from the venue. Full adherence to NZ Traffic laws and venue traffic regulations; speed limits.	Participating Schools Vehicle drivers	First Aid administered by trained school or ski field staff. Traffic Management handled by Ski Field Staff. In case of serious incident call 111
Avalanche	Med	No	No	Yes	No	No	Ski Field to maintain vigilant watch over potential risk. Ski field Risk Management plan and procedures	Ski Field management	Follow instructions from Ski Field Staff
Unsafe racecourse. (Gradient, Ice, SNow cover)	Med - High	No	Yes	Yes	Yes	No	Pre- race inspection of racecourse. If during competition, halt event and attend to issues as required.	Race manager and course officials and team managers	Postpone racing if required and attend to issues. Ski Field management to communicate to SSC if racing postponed SSC to communicate postponement to schools. School managers to ensure ALL students are accounted for if racing is postponed.
Unsafe surrounds	Med - high	No	No	Yes	Yes	Yes	Pre-event visual inspection facilities. Signs and barriers in place as required. If during competition, halt event if necessary and attend to issues as required.	Race manager and course officials and team managers	Postpone racing if required and attend to issues. Ski Field management to communicate to SSC if racing postponed SSC to communicate postponement to schools. School managers to ensure ALL students are accounted for if racing is postponed.
Unsafe Venue equipment (e.g.) Lifts	Med	No	No	Yes	Yes	No	Ski Field to maintain vigilant watch over potential risk. Equipment maintenance policy & procedures.	Ski Field management	Advise Ski Field Staff if any hazards are observed. Follow instructions from Ski Field Staff
Safety equipment not worn correctly or at all.	Med	No	No	No	Yes	Yes	All competitors are required to wear helmets as communicated by SSC in event information. School team management to advise and monitor. Participant responsibility for own welfare.	School team management Individual participants.	Competitors do not race without a helmet. If an injury occurs refer to the Ski Field First Aid team.
Personal equipment – Not wearing suitable and well-maintained clothing and equipment.	Low	No	No	Yes	Yes	Yes	All competitors required to wear suitable clothing for the prevailing conditions Ensure skis, bindings, boots are maintained and correctly fitted. School team management to advise and monitor. Participant responsibility for own welfare.	School team management Individual participants Ski field Management for any hired equipment used	Faulty or poorly fitted equipment is repaired or replaced. If an injury occurs refer to the Ski Field First Aid team.
Slips, trips, falls, collisions	Med - High	No	No	No	Yes	Yes	Individuals ski within their ability. Course officials monitoring finish line to avoid collisions. All paths and runs are monitored for safety throughout the event.	Ski field management Appointed 1 st Aid & medical	Trained Ski field medical staff available. Adequate school supervision to attend to injuries as necessary.

							School supervision of students	personnel School team management	In case of serious injury call 111
Covid-19 Infection	Low	No	No	Yes	No	Yes	Remind schools that if they have students who are unwell, they must not attend the event. Provide and encourage the use of hand sanitizer and good hygiene practices.	SSC Event Manager	Refer any ill parties to consult a medical provider. Keep isolated from others as practical
Insufficient Officials to safely and or fairly run the competition	Low	No	No	No	Yes	Yes	Ensure key officials are appointed to the event. Ensure additional officials as required are provided by participating schools	Volunteer Coordinator SSC event manager Schools	SSC staff to assist if required.
Misbehavior by participants or spectators	Low	No	No	No	Yes	No	Code of conduct published in SSC documentation (available on website) Adequate school supervision to oversee participant behavior at the venue	SSC event manager School team management	SSC to communicate with relevant schools on receipt of complaint or observation of incidences of bad behaviour. Schools to manage behaviour of students and spectators

3B: Venue Safety Plan – Mt Hutt Safety Plan will soon be available on our website