



RISK MANAGEMENT PLAN FOR SCHOOL SPORT CANTERBURY ORGANISED WEEKLY INDOOR COMPETITIONS 2024

Risk Category	Hazard	Probability of Occurrence	Severity if it Occurs	Risk Assessment	Minimise by	Responsibility
Covid-19 Pandemic	Covid-19 Infection	Low	High	High	<p>Anyone unwell instructed not to attend either as competitor, official or spectator.</p> <p>Hand and Equipment sanitizer provided for all to use. Facemasks are always mandatory when not playing, eating or drinking, except at pools.</p> <p>Visible notice (posters) of safe hygiene requirements to be displayed.</p> <p>Encourage Social distancing as far as practical.</p> <p>Cough, sneeze into elbow.</p> <p>Contact Tracing facility available and visible.</p> <p>Abide by facility and venue CPF rules & policies.</p> <p>Schools to retain team lists for 4 weeks.</p> <p>Covid-19 protection framework for play, active recreation: https://sportnz.org.nz/covid-19-response/covid-19-protection-framework/ Reminders included in pre-event information sent to schools. Latest protocol details: https://covid19.govt.nz/</p>	SSC Venue Manager Venue controller Team Coach /Manager Individual participants
Environmental	Unsafe Facilities	Medium	Low - High	Moderate	<p>Pre-game visual inspection of facilities to be used as per venue check list provided</p> <p>If during competition, halt play and attend to issues as required.</p>	SSC to provide venue check list Venue controller Game Officials Team Management Competitors
Risk Category	Hazard	Probability of Occurrence	Severity if it Occurs	Risk Assessment	Minimise by	Responsibility
	Unsafe surrounds	Medium	Low - High	Moderate	<p>Pre-game visual inspection of facilities to be used. As per venue checklist.</p> <p>If during competition, halt game and attend to issues as required.</p>	SSC to provide venue check list Venue controller Game Officials

						Team Management Competitors
Unsafe spectator areas	Medium	Variable	Moderate	Ensure spectators are kept well away from playing areas (sidelines etc.) As per venue checklist provided Check safety of spectator seating e.g portable seating.	SSC to provide venue check list Venue controllers Competition officials e.g. Referee	
Dehydration	Low	Low - High	Low	Participant/School responsibility to ensure adequate hydration before, during and after game/match. Water available at venue	Participants/ Team management. Team management Venue provider	
Transport to and from Venue	Low	Low - Severe	High	Schools required to take adequate arrangements for the transport arrangements of students, staff & officials to and from the venue	Participating Schools	
Traffic	Low	Low - Severe	High	Full adherence to NZ Traffic laws Safe driving, cycling, pedestrian practices adopted Adequate signage at venues with designated parking areas shown	Vehicle providers, drivers Participants Venue provider Event manager	
Earthquake	Medium	Low - Severe	Moderate	Visible written action & evacuation procedures Assembly areas clearly shown	Venue Provider	
Emergency Lockdown	Low	Low - Severe	High	Assess the level of threat in conjunction with the Police. Postpone the event if the risk advise is rated as high. If notified of an active threat, move participants into buildings if possible. Lock door, put blinds down and/or move everyone away from windows. If in an open space (playing field) instruct participants to move away from access roads into the middle of the field and lay down until the threat is no longer present. Control access to space with sentries posted at key locations.	Police School Principal, Venue manager/controller	
Fire	Low	Low - severe	High	Alarm systems, smoke detection Visible written action & evacuation procedures	Venue Provider	
Litter (Slips, trips & cuts)	Low	Variable	Low	Ensure adequate rubbish bins are on-site and accessible. Promote and encourage all to maintain a litter free environment.	SSC via sport information document Venue controller Personal responsibility	

	Unsafe equipment	Low	Variable	Low	Pre competition inspection to check suitability of equipment to be used.	Venue provider/controller Team management/players
Equipment	Safety equipment	Low - high	Variable	High	Written expectations /requirements for each sport pre-game checks If during game, stop play and take appropriate action re offending players.	SSC via sport information document Team/player management Game officials Individual participants
	Personal [hair, nails, jewellery]	High	Variable	Moderate	Written expectations Pre-game check and removal of unacceptable items If during game, stop play and take appropriate action re offending players.	SSC via sport information document Team management Game officials Individual participants
	First aid Medical	Injury to Participants	Medium	Variable	Moderate	[St. John unlikely to be in attendance] Schools are required to have 1 st Aid treatment available. Venues required to have appropriate 1 st Aid treatment available and accessible. Seek medical assistance as required.
	Injury to spectators	Low	Variable	Low	Venues required to have appropriate 1 st Aid treatment available and accessible. Phone available to contact medical assistance as required.	Venue provider / controller
	Injury to Officials	Low	Variable	Low	Venues required to have appropriate 1 st Aid treatment available and accessible. Phone available to contact medical assistance as required.	Venue provider /controller
Officials	Insufficient number or lack of competent officials to run safe competition	Low	Low	Moderate	Establish and publish protocols and requirements for provision of umpires/referees.	SSC via sport information document Schools to provide suitably qualified personnel as required
Rules	Inadequate rules and regulations	Low	Low	Low	Ensure rules are defined for each sport and any variations notified in Information documents	SSC via sport information document
Contest	Participants unfairly /inequitably matched	Low	Low	Low	Competition conducted, in so far as possible by age, gender and where necessary weight (e.g. rugby), grade.	SSC via sport information document

					Any variation notified in information documents.	
Behaviour	Unfair or misbehaviour of/by participants	Low	Variable	Low	Code of conduct published prior to competitions. Displayed at venues. Disciplinary action defined	SSC to publish Venues to display Match, game officials
	Mis-behaviour of/by spectators	Low	Variable	Low	Code of conduct published prior to competitions. Displayed at venues.	SSC to publish Venues to display.

Updated and reviewed by School Sport Canterbury 1 February 2024