

2021 Canterbury Secondary Schools Cross Country Championships Risk Management Plan

Risk Category	Hazard	Probability of Occurrence	Severity if it Occurs	Risk Assessment	Minimize By	Responsibility
Covid-19 Pandemic	Covid-19 infection	Currently low	High	High	Anyone unwell instructed not to attend either as competitor, official or spectator. Hand and Equipment sanitizer available for all to use. Visible notice (posters) of safe hygiene requirements. Maintain social distancing as far as practical. Cough, sneeze into elbow. Contact Tracing facility available and visible. Runner names retained by schools. Reminders included in pre event briefing to team managers.	Regional Sports Director Event Manager
Environmental	Unsafe facilities	Low	Varies	Varies	Halt event. Before the next event ensure surfaces have been made safe. Visual inspection by host school manager, monitor safety of venue. Safety rope/barriers around competitor's arena.	Host School Manager Regional Sports Directors
	Earthquake	Moderate	Moderate	Moderate	In the event of an earthquake, the evacuation area will be outlined to all schools at the pre-race briefing. All marshals to be aware of evacuation area.	Host School Manager Schools Regional Sports Directors
	Unsafe surrounds e.g. Collision with a cyclist, pedestrians and cars.	Moderate	Moderate	Low	Ensure the event area is safe and all competitors are aware of the public area. All marshals to be aware of any potential dangers and control of traffic and spectators.	Host School Manager Regional Sports Directors CCC Parks Marshalls
	Dangerous dog, bitten by a dog.	Moderate	Moderate	Moderate	Ensure members of the public have all dogs under control in the event. All marshals to be aware of any potential danger. Call CCC Animal Control if a situation occurs.	Host School Manager Regional Sports Directors

Risk Category	Hazard	Probability of Occurrence	Severity if it Occurs		Minimise by	Responsibility
	Unsafe warm-up areas	Low	Moderate	Moderate	Halt and move to a stable and safe area.	Host School Manager Regional Sports Directors
	Adverse weather conditions	Moderate	Moderate	Moderate	If the weather deteriorates the event controller to assess situation.	Host School Manager Regional Sports Directors
	Sunburn	Moderate	High	Moderate	Student/school responsibility to ensure adequate protection. Sunscreen available from RSD caravan.	Participating Schools
	Dehydration	Moderate	Moderate	Moderate	School responsibility to ensure adequate fluid intakes. Water taps around Canterbury A & P showgrounds.	Participating Schools
	Transport to and from venue	Low	Varies	Varies	Schools are required to take the responsibility for the transport of students to and from the venue.	Participating Schools
	Bee Stings	Moderate	High	High	Ensure First Aid treatment is on site and own anti histamines carried. St. Johns on site	Regional Sports Directors and Participating Schools
	Litter (Slips, Trips and Cuts)	High	Varies	Varies	Ensure adequate rubbish bins are on site and fully accessible. Ensure emptying of bins. Promote and encourage all present to pick up any litter.	Regional Sports Directors and Participating Schools
	Lost Property	High	Low	Low	Remind everyone to keep an eye on their gear and return any lost gear to information caravan.	Regional Sports Director Participating Schools
Emergencies	Danger to spectators	Low	High	High	Hired venues, exits are clearly marked. Risk manager to ensure exits are clear.	Venue Management Host School Manager Regional Sports Directors
	Danger to participants	Low	High	High	Hired venue with own policy. Risk Manager to monitor.	Venue Management Host School Manager Regional Sports Directors
	Danger to workers	Low	High	High	Hired venue with own policy. Risk Manager to monitor.	Venue Management

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First aid/medical	Major injury to spectators	Low	High	Low	Schools are to take appropriate measures. St John's in attendance. First aid kit (ice) available.	Host School Manager Regional Sports Directors
	Major injury to participants	Low	High	High	Schools are to take appropriate measures. St John's in attendance. First aid kit (ice) available. Tail end Charlie.	Host School Manager Regional Sports Directors
	Minor injury to spectators	Low	Low	Low	Schools are to take appropriate measures. St John's in attendance. First aid kit (ice) available.	Host School Manager Regional Sports Directors
	Minor injury to participants	Moderate	Low	Low	Schools are to take appropriate measures. St John's in attendance. Tail end Charlie	Host School Manager Regional Sports Directors
	Cramp	Low	Varies	Varies	Ensure students warm up properly before their race and drink adequate water.	Participating Schools
Officials	Insufficient number	Low	Low	Low	Event controller to act. Schools are required to take responsibility for ensuring teams have coaches and/or managers and/or required officials.	Regional Sports Directors Each school
Rules	Inadequate rules and regulations	Low	Low	Low	Rules have been defined.	Regional Sports Directors
Behaviour	Unfair behaviour of participants	Low	High	Varies	Disciplinary action defined.	Regional Sports Directors Host School Manager
	Misbehaviour by spectators	Low	High	Varies	Managed by the Regional Sports Director.	Regional Sports Directors Host School Manager

**Reviewed by Deb Bowry
Dated 12 April 2021**