

RISK MANAGEMENT PLAN FOR SSC ORGANISED WEEKLY OUTDOOR COMPETITIONS 2020

Risk Category	Hazard	Probability of Occurrence	Severity if it Occurs	Risk Assessment	Minimise by	Responsibility
Covid-19 Pandemic	Covid-19 Infection	Currently Low	High	High	Anyone unwell instructed not to attend either as competitor, official or spectator. Each team to provide Hand and Equipment sanitizer to use. Visible notice (posters) of safe hygiene requirements to be displayed. Encourage Social distancing as far as practical. Cough, sneeze into elbow. Use Contact Tracing facility where available. Schools to retain team lists for 4 weeks Reminders included in pre event information sent to schools.	SSC Venue Manager Venue controller Team coach/Manager Individual s
Environmental	Unsafe Venue (Grounds, courts)	Low - Medium	Low - High	Moderate	Pre- game visual inspection of facilities to be used as per venue check list provided If during competition, halt play and attend to issues as required.	SSC to provide venue check list Venue controller Game Officials Team Management Competitors
	Unsafe surrounds	Low - Medium	Low - High	Moderate	Pre -game visual inspection of area adjacent to facilities to be used as per venue check list provided If during competition, halt game and attend to issues as required.	SSC to provide venue check list. Venue controller Game Officials Team Management Competitors Other users

					Appropriate signage and area restrictions, as required.	
	Adverse weather	Minimal	Moderate	Moderate	Monitor weather and postpone cancel games if required as per SSC policy If weather deteriorates after final cancellation notification or during a game/match, team and game officials to take appropriate action.	SSC Cancellation policy Participant schools Game/match officials Team management
	Sunburn	Low	Low - Medium	Moderate	Participant / School responsibility to ensure adequate protection. Regular monitoring /reminders.	SSC via Sport information document Participants/ Team management.
	Dehydration	Low	Low - High	Low	Participant/School responsibility to ensure adequate hydration before, during and after game/match. Water available at venue	SSC via Sport information document Participants/ Team management. Venue provider
	Transport accident to and from Venue	Low	Low - Severe	High	Schools required to take adequate arrangements for the transport arrangements of students, staff & officials to and from the venue	Participating Schools
	Traffic	Low	Low - Severe	High	Full adherence to NZ Traffic laws Safe driving , cycling, pedestrian practices adopted Adequate signage at venues with designated parking areas shown	Vehicle providers, drivers Participants Venue provider
	Earthquake	Low	Low	Low	Written action & assembly procedures	Venue Provider

					Assembly areas clearly shown	
	Emergency “Lock-down”	Low	Low – severe	High	Assess the level of threat in conjunction with the Police. Postpone the event if the risk advise is rated as high. If notified of an active threat, move participants into buildings if possible. Lock door, put blinds down and/or move everyone away from windows. If in an open space (playing field) instruct participants to move away from access roads into the middle of the field and lay down until the threat is no longer present. Control access to space with sentries posted at key locations.	Police to notify if Lock-down is required Venue Controller if appointed. Team Officials- Coach/Manager/Referee/Umpire if at a single use venue.
	Bee Stings	Low - Medium	Low - severe	Moderate	Advise wearing footwear on grass areas 1 st Aid treatment available Personal anti-histamine carried	SSC via sport information document Team management Individual participants
	Litter (Slips, trips & cuts)	Low	Variable	Low	Ensure adequate rubbish bins are on-site and accessible. Promote and encourage all to maintain a litter free environment.	SSC via sport information document Venue controller Personal responsibility
	Un safe spectator areas	Medium	Variable	Low	Ensure spectators are kept well away from playing areas (sidelines etc.) Roped off where necessary (crowd volume) and practical.	Venue provider controllers Competition officials e.g. Referee

Equipment	Unsafe equipment	Low	Variable	Low	Pre competition inspection to check suitability of equipment to be used.	Venue provider/controller Team management/players
	Safety equipment	Low - high	Variable	Moderate	Written expectations /requirements for each sport Pre game checks If during game, stop play and take appropriate action re offending players.	SSC via sport information document Team/player management Game officials Individual participants
	Personal (hair, nails, jewelry)	High	Variable	Moderate	Written expectations Pre game check and removal of unacceptable items If during game, stop play and take appropriate action re offending players.	SSC via sport information document Team management Game officials Individual participants
First aid Medical	Injury to Participants	Medium	Variable	Moderate	(St. John unlikely to be in attendance.) Schools are required to have 1 st Aid treatment available. Venues required to have appropriate 1 st Aid treatment available and accessible. Phone available to contact medical assistance as required.	SSC via sport information document Team management Venue provider
	Injury to spectators	Low	Variable	Moderate	School venues required to have appropriate 1 st Aid treatment available and accessible. Phone available to contact medical assistance as required.	Venue provider / controller

	Injury to Officials	Low	Variable	low	School venues required to have appropriate 1 st Aid treatment available and accessible. Phone available to contact medical assistance as required.	Venue provider /controller
Officials	Insufficient number or lack of competent officials to run safe competition	Low	Low	Low	Establish and publish protocols and requirements for provision of umpires/referees.	SSC via sport information document Schools to provide suitably qualified personnel as required
Rules	Inadequate rules and regulations	Low	Low	Low	Ensure rules are defined for each sport and any variations notified in Information documents	SSC via sport information document
Contest	Participants unfairly /inequitably matched	Low	Low	Low	Competition conducted, in so far as possible by age, gender and where necessary weight (e.g. rugby), grade. Any variation notified in information documents.	SSC via sport information document
Behaviour	Unfair or mis-behaviour of/by participants	Low	Variable	Low	Code of conduct published prior to competitions. Displayed at venues. Disciplinary action defined	SSC to publish signage for venues to display Match, game officials
	Mis-behaviour of/by spectators	Low	Variable	Low	Code of conduct published prior to competitions. Displayed at venues	SSC to publish signage venues to display.

Up-dated July 2020