

**RISK MANAGEMENT PLAN FOR CCHS INDOOR TOURNAMENT 2019**

<b>Risk Category</b>	<b>Hazard</b>	<b>Probability of Occurrence</b>	<b>Severity if it Occurs</b>	<b>Minimise by</b>	<b>Responsibility</b>
<b>Environmental</b>	Unsafe Facilities	Medium	Low - High	Pre-game visual inspection of facilities to be used as per venue check list provided If during competition, halt play and attend to issues as required.	SSC to do a pre-competition venue inspection & provide venue check list Venue controller Game Officials Team Management Competitors
	Unsafe surrounds	Medium	Low - High	Pre- game visual inspection of facilities to be used. As per venue checklist. If during competition, halt game and attend to issues as required.	SSC to do a pre-competition venue inspection & provide venue check list Venue controller Game Officials Team Management Competitors
	Un safe spectator areas	Medium	Variable	Ensure spectators are kept well away from playing areas (sidelines etc.) As per venue checklist provided Check safety of spectator seating e.g portable seating.	SSC to do a pre-competition venue inspection & provide venue check list Venue controllers Competition officials e.g. Referee
	Dehydration	Low	Low - High	Participant/School responsibility to ensure adequate hydration before, during and after game/match. Water available at venue	Participants/ Team management. Team management Venue provider
	Transport to and from Venue	Low	Low - Severe	Schools required to take adequate arrangements for the transport	Participating Schools

				arrangements of students, staff & officials to and from the venue	
	Traffic	Low	Low - Severe	Full adherence to NZ Traffic laws Safe driving, cycling, pedestrian practices adopted Adequate signage at venues with designated parking areas shown	Vehicle providers, drivers Participants Venue provider Event manager
	Earthquake	Medium	Low - Severe	Visible written action & evacuation procedures Assembly areas clearly identified	Venue Provider
	Fire	Low	Low - severe	Alarm systems, smoke detection Visible written action & evacuation procedures	Venue Provider
	Emergency Lockdown	Low	Low - Severe	Follow instruction sas provided by Police and or Venue Management or Schools Principal	Venue manager/controller. School Principal

<b>Equipment</b>	Unsafe equipment	Low	Variable	Pre- competition inspection to check suitability of equipment to be used.	Venue provider/controller Team management/players
	Safety equipment	Low - high	Variable	Written expectations /requirements for each sport Pre- game checks If during game, stop play and take appropriate action re offending players.	Team/player management Game officials Individual participants
	Personal (hair, nails, jewelry)	High	Variable	Written expectations Pre- game check and removal of unacceptable items If during game, stop play and take appropriate action re offending players.	SSC via sport information document Team management Game officials Individual participants

<b>First aid Medical</b>	Injury to Participants	Medium	Variable	Schools are required to have 1 <sup>st</sup> Aid treatment available. Venues required to have appropriate 1 <sup>st</sup> Aid treatment available and accessible. Phone available to contact medical assistance as required.	SSC via sport information document Team management Venue provider
	Injury to spectators	Low	Variable	Venues required to have appropriate 1 <sup>st</sup> Aid treatment available and accessible. Phone available to contact medical assistance as required.	Venue provider / controller
	Injury to Officials	Low	Variable	Venues required to have appropriate 1 <sup>st</sup> Aid treatment available and accessible. Phone available to contact medical assistance as required.	Venue provider /controller
<b>Officials</b>	Insufficient number or lack of competent officials to run safe competition	Low	Low	Establish and publish protocols and requirements for provision of umpires/referees.	SSC via sport information document Schools to provide suitably qualified personnel as required
<b>Rules</b>	Inadequate rules and regulations	Low	Low	Ensure rules are defined for each sport and any variations notified in Information documents.	SSC via sport information document
<b>Contest</b>	Participants unfairly /inequitably matched	Low	Low	Competition conducted, in so far as possible by age and gender.	SSC via sport information document
<b>Behaviour</b>	Unfair or misbehaviour of/by participants	Low	Variable	Code of conduct published prior to competitions. Displayed at venues. Disciplinary action defined	SSC to publish Venues to display Match, game officials
	Mis-behaviour of/by spectators	Low	Variable	Code of conduct published prior to competitions. Displayed at venues	SSC to publish Venues to display.