

## The Weekly Sports Cycle

<b>Play on:</b>	<b>Monday</b> [Volleyball]	<b>Wednesday</b> [various sports]	<b>Friday</b> [Basketball]
<b>Schools are required to enter results online via Draws &amp; Results tab [Enter Results Here] on our website</b>	<b>Tuesday by 1pm</b>	<b>Thursday by 1pm</b>	<b>Monday by 1pm</b>
<b>Draw adjustments/redraw process commences:</b>	<b>Wednesday</b> [8.30am]	<b>Thursday</b> [1.01pm]	<b>Tuesday</b> [8.30am]
<b>Completed and available on our APP &amp; website [via Draws &amp; Results]</b>	<b>As soon as possible on Thursday</b>	<b>As soon as possible on Monday</b>	<b>As soon as possible on Wednesday</b>

The Regional Sports Director's Office sets down who shall play who, where, and at what time as part of their draws process. If schools make any variation to this by mutual arrangement with the opposing team, then all responsibility for ensuring the changed fixture is played and the result communicated to the Regional Sports Director's office lies with the schools involved. If a commercial venue is used where a cost applies the venue must be notified of any changes. Schools should be aware that the Regional Sports Director's Office may not always be able to accommodate "deferred" or "own arrangement" games. When games are not played for any reason other than a default, neither team is awarded competition points.

### Terminology

Where the number of teams permits and also time [length of competition] permits, competitions will be split into smaller units. The term "Section" is used to describe such partitions which are based on a random or zonal split. The term "Division" is used when such partitions are based on performance; i.e., the teams have been ranked on the basis of performance or seedings.

### Communication

The Regional Sports Director's Office has a major role of communication with its partner schools, their staff, coaches, students and school sports community. Requests for information from any interested partner school will be dealt with as speedily and accurately as time constraints allow. However, in matters of substance [protests, complaints, withdrawal of teams, additional teams etc] communication **must** be made through the Head of Sport of the school. All communications from the Regional Sports Director's Office are addressed to the Head of Sport [and may be further addressed to the Teacher i/c of]. The Regional Sports Director's office will communicate with the Head of Sport in its 50 partner schools, but cannot hope to communicate with 50 X sports coaches/ team managers, or 50 X sports students.

**School Sport Canterbury website: [www.canterbury.schoolsport.org.nz](http://www.canterbury.schoolsport.org.nz)**

The website is the main form of communication between the Regional Sports Director's office and the various participants involved in secondary school sport. It contains competition entry forms & information, draws and results for all the events and competitions managed by the Regional Sports' Directors' office. The calendar of events outlining all secondary school sport can be found on the website.

The APP & website are the first ports of call by which schools should use to access all sports information. Schools are encouraged to delegate to one interested member of each team the responsibility for checking the website regularly to ensure that the results as posted for their team are accurate.

