

RISK MANAGEMENT PLAN FOR CCHS INDOOR TOURNAMENT 2018

| Risk Category | Hazard | Probability of Occurrence | Severity if it Occurs | Minimise by | Responsibility |
|----------------------|-----------------------------|----------------------------------|------------------------------|--|---|
| Environmental | Unsafe Facilities | Medium | Low - High | Pre-game visual inspection of facilities to be used as per venue check list provided If during competition, halt play and attend to issues as required. | SSC to do a pre-competition venue inspection & provide venue check list Venue controller Game Officials Team Management Competitors |
| | Unsafe surrounds | Medium | Low - High | Pre- game visual inspection of facilities to be used. As per venue checklist. If during competition, halt game and attend to issues as required. | SSC to do a pre-competition venue inspection & provide venue check list Venue controller Game Officials Team Management Competitors |
| | Un safe spectator areas | Medium | Variable | Ensure spectators are kept well away from playing areas (sidelines etc.) As per venue checklist provided Check safety of spectator seating e.g portable seating. | SSC to do a pre-competition venue inspection & provide venue check list Venue controllers Competition officials e.g. Referee |
| | Dehydration | Low | Low - High | Participant/School responsibility to ensure adequate hydration before, during and after game/match. Water available at venue | Participants/ Team management. Team management Venue provider |
| | Transport to and from Venue | Low | Low - Severe | Schools required to take adequate arrangements for the transport | Participating Schools |

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| | | | | arrangements of students, staff & officials to and from the venue | |
| | Traffic | Low | Low - Severe | Full adherence to NZ Traffic laws Safe driving, cycling, pedestrian practices adopted Adequate signage at venues with designated parking areas shown | Vehicle providers, drivers Participants Venue provider Event manager |
| | Earthquake | Medium | Low - Severe | Visible written action & evacuation procedures Assembly areas clearly identified | Venue Provider |
| | Fire | Low | Low - severe | Alarm systems, smoke detection Visible written action & evacuation procedures | Venue Provider |
| | Litter (Slips, trips & cuts) | Low | Variable | Ensure adequate rubbish bins are on-site and accessible. Promote and encourage all to maintain a litter free environment. | Venue controller Personal responsibility |

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| Equipment | Unsafe equipment | Low | Variable | Pre- competition inspection to check suitability of equipment to be used. | Venue provider/controller Team management/players |
| | Safety equipment | Low - high | Variable | Written expectations /requirements for each sport Pre- game checks If during game, stop play and take appropriate action re offending players. | Team/player management Game officials Individual participants |
| | Personal (hair, nails, jewelry) | High | Variable | Written expectations Pre- game check and removal of unacceptable items If during game, stop play and take appropriate action re offending players. | SSC via sport information document Team management Game officials Individual participants |

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| First aid Medical | Injury to Participants | Medium | Variable | Schools are required to have 1 st Aid treatment available. Venues required to have appropriate 1 st Aid treatment available and accessible. Phone available to contact medical assistance as required. | SSC via sport information document Team management Venue provider |
| | Injury to spectators | Low | Variable | Venues required to have appropriate 1 st Aid treatment available and accessible. Phone available to contact medical assistance as required. | Venue provider / controller |
| | Injury to Officials | Low | Variable | Venues required to have appropriate 1 st Aid treatment available and accessible. Phone available to contact medical assistance as required. | Venue provider /controller |
| Officials | Insufficient number or lack of competent officials to run safe competition | Low | Low | Establish and publish protocols and requirements for provision of umpires/referees. | SSC via sport information document Schools to provide suitably qualified personnel as required |
| Rules | Inadequate rules and regulations | Low | Low | Ensure rules are defined for each sport and any variations notified in Information documents. | SSC via sport information document |
| Contest | Participants unfairly /inequitably matched | Low | Low | Competition conducted, in so far as possible by age and gender. | SSC via sport information document |
| Behaviour | Unfair or misbehaviour of/by participants | Low | Variable | Code of conduct published prior to competitions. Displayed at venues. Disciplinary action defined | SSC to publish Venues to display Match, game officials |
| | Mis-behaviour of/by spectators | Low | Variable | Code of conduct published prior to competitions. Displayed at venues | SSC to publish Venues to display. |